

## **SVALBARD AIRPORT, LONGYEAR (LYR)**

### **LOCAL RULES - COORDINATION**

#### **Introduction**

Svalbard Airport, Longyear (LYR) is located in the archipelago of the same name in the Arctic Ocean about midway between the northern coast of Norway and the North Pole. According to Protocol 40 of the EEA Agreement on Svalbard, Norway have the right to exempt the territory of Svalbard from the application of the Agreement.

As a consequence, the EU Regulation 95/93 on common rules for the allocation of slots at Community airports with later amendments are not applicable to Svalbard Airport, Longyear (LYR).

The Worldwide Airport Slot Guidelines (WASG) are used as the basis for the coordination process at Svalbard Airport (LYR). The WASG is built on the pillars of transparency, flexibility, certainty, consistency and sustainability.

Svalbard Airport, Longyear (LYR) is declared as a Level 3, Fully coordinated airport according to the international standards set by WASG.

Due to special operational and staffing challenges at Svalbard Airport (LYR), it has turned out a necessity to set local rules for the process of coordination.

#### **Local Rules**

The following shall apply in the coordination process:

1. Full season scheduled flights program (base program for the full season) to and from mainland Norway follows the normal calendar of schedule coordination activities.
2. a) Ad hoc scheduled flights not part of the base program and charter flights to and from the Norwegian mainland (operations of 5 weeks or less), will be open for request from Historic Baseline Date (31 January for Northern Summer Season and 31 August for Northern Winter Season). Requests before this date will be returned unhandled. Submission deadline for such flights are 15 February and 15 September, and a slot allocation list (SAL) will be distributed by 01 March and 01 October respectively. These confirmations will have a condition attached regarding possible changes related to 2 b) below.  
  
b) If a full season scheduled flight program as in 1. above will need a permanent rescheduling during the season, flights allocated under 2 a) above may be required to move accordingly within the airport capacity. Such changes will be communicated from the Coordinator as soon as possible, and not later than 6 weeks ahead of the operation.

3. Scheduled and charter flights to and from international destinations will follow the same principles as in 2.
4. Local flights between points in the archipelago are exempted from the coordination process. The same goes for ambulance and search and rescue flights.
5. Helicopter operations are exempted

### **Main discrepancies from the WASG**

The main discrepancies from the WASG is found in the Local Rule 2 a) and 2 b). Requests for charter and ad hoc flights will be returned unhandled for Summer Season until 31 January, and for Winter Season until 30 August. Ad hoc flights may be moved by message from the Coordinator up to 6 weeks before planned operations.

### **Historics**

Svalbard Airport, Longyear (LYR) is as mentioned a Level 3, Fully coordinated airport where flights that in the previous equivalent season have operated more than 5 weeks with the same schedule will take preference in the allocation process based on the WASG and these local rules.

### **Other**

All traffic to, from or within the Svalbard archipelago is subject to prior permission by the Civil Aviation Authority. Application for permission shall be submitted at least 2 workdays prior to the planned operation. If a flight is planned to be operated on a Saturday, Sunday or a Norwegian holiday then the application must be submitted to CAA Norway no later than two workdays prior to that Saturday/Norwegian holiday.

### **Effective Date**

These local rules take effect from 03 June 2022.

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